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December 5, 2023

# NOTICE REGARDING ELECTION OF DIRECTORS

The Board of Directors hereby advises those candidates interested in running for an open seat on the Woodside Association Board of Directors that the application process is open. This Notice spells out the procedures for nomination of directors and the deadline for submission of nominations.

# Procedure for Nomination for Board of Directors Position

There are four [4] positions on the Board of Directors up for election. Persons interested in serving on the Board must obtain, complete and timely return to the Association Office a "Board of Directors Application", available at the Woodside Office and on the Woodside website (<u>www.woodsidehoa.com</u>).

## **Deadline to Submit Nominations**

The Board of Directors Application must be received by the Association no later than 5:00 p.m. on Tuesday, March 5, 2024, by physical delivery or U.S. mail delivery to the Association's Office at 2274 Woodside Lane, Sacramento, CA 95825, or by email to: <a href="mailto:manager@woodsidehoa.com">manager@woodsidehoa.com</a>. Any Board of Directors Application not received timely will not be considered as a nomination for the Board of Directors election and any person designated on such form will not be included on the ballot.

The Association reserves the right to verify the information included on any Applications submitted. This Notice shall serve as the Association's offer to participate in an internal dispute resolution proceeding, pursuant to Civil Code Section 5900 et seq., with any candidate who is prevented from inclusion on the ballot because they do not meet the Association's director qualifications. Any disqualified candidate who wishes to meet with the Association should contact the Association by phone (916-922-8469) or by email (<u>office@woodsidehoa.com</u>) no later than 5:00 p.m. on March 22, 2024.

(see reverse side)

#### **Ballot Mailing**

Ballots will be mailed to homeowners by the Inspector of Elections no later than **Monday, April 22, 2024.** 

### Ballot Return

Friday, May 24, 2024 is the deadline for ballots *to be received by* the Inspector of Elections.

#### **Election**

**Tuesday, May 28, 2024** is the date of the Annual Meeting where ballots will be counted by the Inspector of Elections. As required by law, the Association will contract with an independent third party election firm to manage the election process.

#### **Election by Acclamation**

If the number of candidates does not exceed the number of open seats on the Board of Directors, the Board may follow the "Election by Acclamation" procedure adopted by the Board in April of 2022 and elect, by a vote at a duly noticed Board of Directors meeting, the candidates to the available positions without conducting an election by vote of the membership.